

# Sanford Hidden Lake Villas HOA

## ACC Approval Application

Architectural Control Committee approval for improvements to exterior of Hidden Lake Villas or Homes.

**Exterior paint colors:** Found on ASCFlorida.com, include Body, Trim, Door and Garage Door color.

**Sheds:** Require a signed shed requirement form found on ASCFlorida.com.

**Fencing or additions:** Require drawing, plat or survey showing the fence or addition is not blocking the 10' easement behind all villas.

**Roofs: Villas.....** Acceptable colors.....Owens Corning - Desert Tan, Timberline GAF - Shakewood, Landmark Certain Teed- Resawn Shake or Tamco - Rustic Cedar, NO SUBSTITUTION COLORS PERMITTED.  
**Homes.....** Color must be approved by ACC Committee

**\*City of Sanford may require a permit for your project, please apply for permit after ACC approval.**

Please complete the following information and mail or email to the address below. Upon approval, a signed copy will be returned to you. All applications are approved/disapproved at the monthly board meeting held on the second Tuesday of each month. If this is an emergency situation, please send letter regarding circumstances.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Description of Improvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Mail to: Sanford Hidden Lake Villas HOA

P. O. Box 196025

Winter Springs, FL 32719-6025

Email: [HOAFlorida@aol.com](mailto:HOAFlorida@aol.com)

Phone: 407-636-6060

This application is hereby: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Date Received: \_\_\_\_\_ Mailed to owner: \_\_\_\_\_

# **Sanford Hidden Lake Villas HOA**

## **ACC Application Guidelines**

**Before doing any outside project or improvement to your home please read the following guidelines. Please note; applications are approved at monthly HOA meetings unless an emergency approval is needed.**

**ROOFING:** Complete an ACC application with roofing color, type of shingle and manufacturer name.

Villa colors: Desert Tan, Resawn Shake, Rustic Cedar and Shakeswood. **NO EXCEPTIONS.**

Detached homes can select a color of choice to submit for approval.

**FENCING:** Complete an ACC application with type of fencing, wood or vinyl, height, number of gates, and gate size.

Submit a copy of your property survey (received when home was purchased) showing where the fence will be located on the property. Approval will not be given without a copy of the property survey. Please note; fencing must be 10' in from property line in the rear of the home to allow for the utility easement.

**EXTERIOR PAINT:** Complete an ACC application with color scheme listed. Approved color schemes from Lowes can be found at ASCFlorida.com. No application is needed if painting the home the existing color.

**TREE REMOVAL:** Complete an ACC application with description of what tree to be removed, reason why and location of the tree.

**LANDSCAPE CHANGES:** Complete an ACC application with diagram of design for new landscaping, include types of foliage, landscape border, mulch or stones.

**SCREEN ENCLOSURE/PATIO:** Complete an ACC application with description of project. Include a property survey (received when the home was purchased) showing the location of the patio/enclosure with dimensions, roofing type, pavers etc. Example photos would be very helpful.

**DRIVEWAY EXTENSIONS:** Not permitted. Pavers can be placed in driveways with completion of the ACC application. A property survey is also needed to show the width and length of the driveway. Please submit a photo of the type of pavers to be used.

**WINDOWS/SLIDERS:** Complete an ACC application listing the windows to be replaced. Include specifications of the new windows from the window company. Provide information on the style of window, will the windows look the same as the current windows? Will they have tint?

**POOL:** Complete an ACC application describing the specifications of the pool. Provide all information from the pool company. Submit a property survey showing the location of the pool, concrete deck, and screen enclosure.

**SHEDS:** Complete an ACC application. Please see separate guidelines for sheds, at ASCFlorida.com.

**Applications can be found at ASCFlorida.com and should be sent to HOAFlorida@aol.com or mailed to: Sanford Hidden Lake Villas HOA, P O Box 196025 Winter Springs, FL 32719. Notification will be sent to owner upon approval/disapproval.**

**Please direct questions to ASC Property Services Inc. 407-366-6060 or HOAFlorida@aol.com**